



Parent Council – Minutes

Date: 9th November 2019

Time: 6.30pm – 8.00pm

Venue: Thomas Muir Primary School, Base 8

Apologies – J Broadley, K Mendham (Vice Chair), P Tracy

Present – A McIntosh (HT), M McAllister (ADHT), G Skelton

K Griffiths (Chair), L Armour (Secretary), I Stevenson, L Lumsden, N Simpson, E White, D Nichol, R McAllister, K McEwan, L McDonald, Cllr Low.

Minutes: M McAllister (ADHT)

Item	Decision/Discussion	Discussion/Action
1	Welcome/ Apologies	Apologies – see above. G Hope – not attended past 3 meetings, LA to email to see if he still wishes to attend PC.
2	HT Update	HT wished the PC a Happy New Year and shared that all children have returned settled to school this term. <u>Staffing Update</u> J Roberts has started maternity leave this term. M McAllister has taken up role of full time ADHT. N Anderson has taken up full time PT role and M Jones has taken up a 0.4 PT role. Gillian Evans has left to take up a new role. Welcomed new staff- C McCulloch and N Simpson Work Experience in P6 – M Boyle Various students are also in school this session. HT met with David Cook for workplace planning yesterday around staffing and staffing is within budget. <u>Equalisation of DHT Roles</u> DHT jobs will be job sized to equalise the DHT1 and DHT2 remits. Senior Leadership Team will meet on Monday to update remits. SLT will have 2 year groups as their responsibility. <u>PEF Funding</u> Will be granted again next session. School is well resourced now and PEF funding has been used for staffing. Looking ahead to April 2020 – HT put forward to PC to use PEF funding for an Acting PT on a 0.6 basis from April 2020 – March 2021. PRD meetings held with HT have highlighted that capacity exists within current staff for leadership roles <u>Discussion around nurture support</u> – HT shared although we longer have a Wellbeing base there are whole school approaches to nurture and that there are safe/calm places for children in school. Wellbeing interventions are in place –



		<p>Outdoor Learning , Seasons for Growth. Staff have been trained in Emotion Coaching (Inset Day). PATHS is a whole school approach. HWB curriculum is being developed by working parties in the school this session. Work with families at the Auchinairn Community Centre will continue with a focus on HWB. If self-evaluation highlighted by school identified the need for Wellbeing base will be considered.</p> <p><u>Communication</u> HT shared that there has been a spike in parent's contacting school for support around the online world. Discussion around how to address internet safety and how school can support families.</p> <p><u>Norovirus</u> HT updated that school was offered lots of support by public Health and that a deep clean was carried out in the school. All protocol was followed and feedback from PC was positive around the timely action taken by the HT and the school.</p> <p><u>Action</u></p> <ul style="list-style-type: none"> • To look at the additional value from 0.6 PT Role. • Targeted work around Online Safety at all stages of the school. • Involvement of Campus PC in an Online Safety evening session for families at school an Auchinairn Community Centre. (around Internet Safety Week). • Toilet provision and usage to be looked at by HT. • Hand gel station in lunch hall for children.
3	Chair Update	<p>Meetings attended by PC members in authority mainly around EDC Changes to Admission Policy PC Chair Forum meeting 18.11.19 attended by KG KG submitted sent response from PC for 'EDC How Good is Our Service?' Survey. PC newsletter sent out to parents and well received. KG updated that here are now Bollards on Kirriemuir Road.</p> <p><u>Action</u> KG to attend PC Chair Meeting on March 16th Next PC newsletter to be scanned in colour before sending out.</p>
4	EDC Changes to Admissions Policy Consultation.	<p>Since Bishopbriggs meeting changes have been made around distance - now time at associated schools being put above distance from catchment school.</p> <p>KG shared that EDC have been listening to parents and extended deadline to 10th January. KG shared that feedback from TMPS Parents directly to the Parent Council regarding the consultation has not been high'.</p> <p><u>Action</u> PC sending a response by tomorrow to meet the 10th January to EDC. KG to send response at PC Chair. Personal responses can also be sent to EDC.</p>



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5	Parental Engagement & Communication	<p><u>School Calendar</u> KG shared that parents would like the school calendar on the school website.</p> <p><u>Parent Communication</u> KG shared that parents have suggested having a policy about whom/how parents communicate to the school. HT shared that points of contact for each year group are established. HT shared corporate complaints policy - acknowledgement of a complaint has to be within 78 hours. Parents need to state that if they are putting in a complaint school needs to know.</p> <p><u>Action</u></p> <ul style="list-style-type: none">- Look at calendar going onto the school website for next session 20/21.- MM to send out January Newsletter with 'dates for diary' to Easter holidays included and SLT year contacts.- Communication Policy to be drafted by HT in consultation with staff and brought to PC.
6	AOCB	LL highlighted concerns around Thrums Avenue and dangerous driving to Cllr Low.
7.	Date of Next Meeting	20 th February 2020