



Parent Council – Minutes

Date: 20th February 2020

Time: 6.30pm – 8.00pm

Venue: Thomas Muir Primary School, Base 8

Apologies – Cllr Low, N Simpson, K McEwan, L Lumsden

Present – A McIntosh (HT), M McAllister (ADHT), G Skelton, J Broadley

Present – K Griffiths (Chair), L Armour (Secretary), K Mendham (Vice Chair), P Tracy, I Stevenson, D Nichol, R McAllister, E White, L McDonald

Minutes: M McAllister (ADHT)

Item	Decision/Discussion	Discussion/Action
1	Welcome/Apologies	KG welcomed all to PC meeting.
2	Quality Review Report	HT highlighted that the report was given to the PC body and a summary was issued as a newsletter to all parents/carers on 19 th February. HT shared that the school were delighted with the report and the high praise given to the school community. <u>HT asked for any comments:</u> 'Report really to be proud of' 'Gives a good platform moving forward' 'As a parent reading how happy the children are and how well mannered they are - really important as it is key stepping stone to becoming a better human'. HT thanked all staff for their hard work and dedication to the school.
3	HT Update	<u>Staffing Update</u> James Friel has secured HT post at Hillhead. We wish James every success in his new post. Our Chief Education Officer, Jacqui MacDonald, will retire at the end of March. HT noted thanks for support of TMPS. HT has contacted EDC re: DHT post at TMPS. Notification to PC for interview panel. <u>Action</u> Criterion Led recruitment training for PC members on interview panel. (KG/KM)



		<p><u>School Lunches</u> At previous meeting there was discussion about children not receiving their first choice. School looked into this and found anomalies in lunch numbers. Clear messages given to pupils by HT and monitoring for several weeks during lunch time. This has rectified the problem and we know that in future how to address this situation. HT highlighted that the language of 'insufficient funds' on the IWB lunch register needs addressing NB: We must be mindful that some anomalies may be linked to poverty and support with this. <u>Action</u> HT will look into use of 'insufficient funds' on school lunch register with facilities management.</p> <p><u>2020/21 – Primary 1 registration</u> Our current Primary 1 registration at January: Actual – 74 Placing Requests – 13 Deferrals – 10 (2 of which are Dec/Jan birthdays) P1 staff team will be decided by end of February and school are looking at introducing electronic journals next session. Training at May Inset day and then evaluate how to implement looking at the added value. <u>Action</u> Exemplification of Electronic Journals at PC meeting (Lewis Clark).</p> <p><u>Cost of the School Day Briefing for Schools</u> A very useful document for schools and parent councils. At TMPS we are very aware of the COSD. We are aware of this as part of wider strategies to tackle child poverty. We are very aware of poverty of experience too. Pupil equity funding has enabled us to support families with COSD. HT shared overview of the cost of the school day at TMPS (see attached document) <u>Action</u> Raise awareness of key documents COSD Support Group at TMPS – with PC involvement - linking agencies and providing information for families Citizen's Advice Bureau – SLT training to support families Resource lending programmes PC – Home Learning integrating digital learning experience</p> <p><u>Visit by Attainment Advisor EDC - Gillian Kearns</u> From HT – we were recently visited by Gillian Kierans, attainment advisor from Education Scotland and Greg Bremner, Education Officer to discuss PEF. The school received very positive feedback. GK would like to return to do a case study on our targeted intervention with P7 pupils.</p>
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4	Chair Update	<p><u>Public Entertainment Briefing (EDC)</u> KM attended Public Entertainment Briefing with EDC. As a school TMPS will not need one. Under 300 at discos no licence needed. School Fayres will need a non-commercial licence (bouncy castles and outside stall holders) £45 per day/£230 for a year. Application is 12 weeks in advance.</p> <p><u>Action</u> Ensure PTA applies for appropriate licence for school events.</p> <p><u>Schools Admission Consultation</u> Report is now published for all to view. Elected members will vote on this on the 27th February. KG highlighted from the Q&A - EDC role projections take into account known housing developments but not changes in second hand housing markets is an unknown. Report – there is a difference in opinion between parents and children.</p> <p><u>Action</u> MM to Tweet/Text reminder to families about meeting on 27th February and details of the three councillors families can express their views to: Cllr Low, Cllr Brown, Cllr Moir KG to submit the TMPS response to all councillors – PC agreed to add in details around population change in catchment area.</p>
5	Communication & Parental Engagement	<p>KG shared National Parent Forum of Scotland resources. Bag drop leaflet around social media and your school community.</p> <p><u>Action</u> PC to request hard copies for school drop.</p>
6	Internet Safety	<p>HT letter sent out today around Safeguarding and use of Phones/Internet to all families. HT shared the increased challenges the school has with online behaviour out of school that then transcends into school.</p>



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		<p><u>Internet Safety</u> – Robina Simpson from Sandyford can carry out twilight sessions with parents around internet safety (6 sessions)</p> <p><u>Action</u> HT to contact Robina Simpson</p>
7	AOB	<p><u>Sexual Health & Relationships Education</u> New SHRE programme being introduced in EDC. PC need to look at with TMPS. New learning around contraception in P7. Will be discussed at March Parent Council Forum</p> <p><u>Action</u> Work together PC/TMPS – on SIP for 2020/21 for period of consultation prior to implementation</p>
7.	Date of Next Meeting	Thursday 26 th March 2020

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