

Parent Teacher Association – Annual General Meeting

Date Thursday 15th September 2022

Time 6-7pm

Venue TMPS

Present L Kerr, L Lumsden, A Nichol, R Shields, J Law (DHT), J Roberts (PT), H Cochrane (PT), M Tracy, A Nichol, S Lunan, L Clark, V Pasuvalingarm

Apologies Z Smythe, A Trindale

Minutes J Roberts (PT)

Agenda Item	Discussion	Action
Introductions	Co-chairs, Linda and Lorraine New members – Laura and Ana, welcome	
Discussion of Office Bearers	Discussion around PTA roles this session. Agreed roles will be: Chair, Vice Chair, Treasurer and Clerk as per the constitution.	
Election of Office Bearers Chair	Volunteer – L Lumsden Nominated – L. Kerr Seconded – M. Tracy	L Lumsden will continue to be Chair for PTA session 22/23
Election of Office Bearers Vice-Chair	Volunteer – L Clark Nominated – L Lumsden Seconded – S. Lunan	L. Clark will be Vice-Chair for session 22/23
Election of Office Bearers Treasurer	Volunteer – A Nichol Nominated – L. Lumsden Seconded – M. Tracy	A Nichol will be Treasurer for session 22/23
Election of Office Bearers Clerk	Volunteer – J Roberts	J Roberts will act as Clerk session 22/23
Committee Members	Chair – Linda Lumsden Vice Chair – Laura Clark Treasurer – Anne Nichol Clerk – Joy Roberts Staff members – Jennifer Law, Joy Roberts, Heidi Cochrane	
Bank Balance	Currently £5366.15 in bank – mainly raised from the sponsored event in June.	
Fundraising Focus	PTA would like to raise money for an Outdoor classroom . Possibly a shelter for friendship garden. Request for soil for all planters from Heidi.	Linda to contact B&Q community person. Any contacts within school parent body? Information to be sent to all families

		about focus for fundraising
Christmas Cards	Ready to order. Parents will be able to order online. Information will be sent to school next week. Pictures to be completed by October week.	J. Law to distribute Christmas templates
Fundraising Events October – December	<p>Halloween Disco – Thursday 27th October P1-3 6:30-7:30 P4-7 7:45-8:45 Ticket price, £3.50, to include snack and drink so no tuck shop. Vegan sweets. Sweet popcorn.</p> <p>Christmas Fayre – Friday evening 25th Nov No stall holders – focus on activities for children to do BBA enterprise pupils to come and do a stall. Members to ask local businesses, friends, family for raffle prizes. Christmas hampers to be organised to raffle – staff donations Selection of activities for children Santa's Grotto Christmas craft – all classes</p>	Linda to contact DJ.
Fundraising Events January - June	Possible events: Spring Fayre Summer Disco	
Minutes of Meeting	Minutes of PTA AGM will be shared in SWAY Newsletter and on School Website	J. Roberts to action this

Date of Next Meeting Thursday 6th October 6pm