



Parent Council – Minutes

Date: Tuesday 16th January 2024

Time: 6.00 – 7.00pm

Venue: Thomas Muir Primary School, Base 9

Apologies – Eman Jihani, Susan Lunan, Ryan McAllister, Kirsty McEwan, Laura McDonald, Alan Moir (councillor), Thomas Moore, Ben Rose (councillor), Liz Shepherd, Emma White, Janine Wodzynska, H Young (HT), Iris Yang.

Teachers Present – M Jones (ADHT), M McAllister (DHT),

Parents Present – Marie Claire Cairns (secretary), Caroline Clucas, Gordan Low (councillor), Amy Livingstone, Linda Lumsden, Darren McNichol, Peter Tracey, Ana Trindade (chair).

Minutes:

Item	Decision/Discussion	Discussion/Action
1.	Welcome/Apologies	DHT welcomed PC present. Apologies recorded above.
2.	Staffing Update	<ul style="list-style-type: none"> HT Appointment – PC asked about this. Councillor Gordon Low responded - the matter is in hand, expect update in the coming period. Hannah Young due back Friday 26th January 2024 Mrs McIntosh has returned from maternity leave Mrs Lunn now on maternity leave Heidi Cochrane appointed as permanent PT Temporary PT position (Joy Roberts seconded to Count on Us) will be interview Friday 19th January 2024
3.	DHT Update	<ul style="list-style-type: none"> Eco Committee Green flag – awarded to TMPS on 3rd January. Eco Committee and H Cochrane organising a celebration. PTA offered to support celebration. Come Read with Me. P1-3 held in Term 2 linked to Book Bags. P4-7 will be held during world book week in Term 3 (Suggestion to request donations of costumes in advance) Clubs updates – lunchtime clubs and after school clubs on-going being co-ordinated by Mrs Pollock and looking at coverage across P1-P7 Parent helpers need PVG – can be done through Active School SUSTRANS all classes are going on community based walks linked to their learning. Dates for diary – these have been issued to parents and will be in monthly SWAY. <p><u>Actions</u> Link in with FLA (Mrs Cochrane) to collect bank of dressing up costumes for World Book Day. SWAY to include dates for the diary</p>



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4.	Toilet pods - frosting	It has been agreed by the council that visibility of the toilets is not acceptable and we will cover with frosted film up to a certain level to allow privacy for the infants while maintaining the required visibility to staff. Laura Gold (H&S) informed immediately by Mrs McAllister <u>Action</u> Update requested.
5.	P2-P3 Transitions	<i>Previous input: Parents have expressed concern over the transition between P2 Play Based Learning and P3 More structured learning. In last session Parents felt the transition was quite sudden and felt forced and some children struggled with the new concept.</i> <u>Action</u> Play working party meeting 3 times in Term 3 – this will be on their agenda.
6.	Come Read with Me Bags	P2 Come read with me bags – feedback was that in some classes, more structure and introduction was required. One suggestion was to use the IWBs to display the plan for the session to align expectations.
7.	Outdoor area – Trim trail flooding	School has had to move the Infants into the MUGA due to the excessive rain at Break/ Lunch. Facilities team still looking for drainage solutions. <u>Action</u> HT in touch with G Haire regarding school grounds.
8.	Water logging of grassy areas	Gordan Low updated procurement is underway following completion of design to replace grass surface with polymer – higher temperatures required, start easter holidays, 5-week duration. <ul style="list-style-type: none"> • Less of a drainage issue, more surface quality. • Noted that relatively small playground area to headcount ratio adds to congestion.
9.	Dogs in playground	Request for No Dogs in the playground Note that EDC does not have a formal policy on this <u>Action</u> School will send out another update in January SWAY and Parent Council Newsletter will include this point.
10.	No parking signs	PTA have agreed to price signs to state “No parking/2 – await update
11.	PC Newsletter	Parent council newsletter to be re-started. To be emailed once per term. <ul style="list-style-type: none"> • To include PE/Uniform update • no dogs in playground • parking rules at St Dominic's <u>Action</u> Chair to send draft newsletter to Parent Council
12.	AOB	Fire drill – recently happened just before the bell. Conclusion is that children must still go to the muster point and the parents must stand back and allow the children to be registered. <ul style="list-style-type: none"> • Refresher on rules regarding parents entering school playground – restrictions were only applicable during Covid. • All parents are permitted entry to playground, regardless of child's age. Book Fair - Reading survey suggested parents would like this to return. Could consider a pre-loved or swap section, and a range of prices would help (e.g. options <£5)



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		Parents Evening – in dates for the diary. Confirmed parents' night used to be post Easter, but now pre-Easter as of last year.
13.	Date of Next Meeting	Tuesday 16 th April 2024