

Parent Teacher Association – Meeting Minutes

Date Thursday 18th April

Time 6-7pm

Venue TMPS

Present L Lumsden, L Kerr, A Trindale, A Nichol, S Lunan, Z Smythe, K St Clair, S. Cheng, J Law (DHT), H Cochrane (PT), N Pollock (PT), H Young (HT)

Apologies M Tracey, R Reid, K Sanders, R Shields, F Paterson, A Livingstone, V Pasuvalingarm, I Yang

Minutes H Cochrane (PT)

Agenda Item	Discussion	Action
Constitution Amendments	<p>To gain charitable status, the wording of the PTA constitution needs to be re-worded. The following amendments are suggested:</p> <ul style="list-style-type: none"> • Section 2, p1: Aims and Purposes: Amend wording to add, 'the advancement of education.' • Section 7, p2: Meetings: Add paragraph to say, 'Any decisions will be made by voting. Each member present will have one vote with the Chair having the casting vote in the event of a tie. Members who do not attend two meetings in a row, will not have a vote. Votes will be recorded in the minutes of a meeting.' • Section 12, p3: Correspondence and Communication: Add, 'WhatsApp will be used by members for organisational purposes only. Any issues or concerns should be raised at meetings or through email.' • Section 12, p3: Correspondence and Communication: Add, 'Sway newsletters' as a means for communicating PTA events. • Section 14, p4: Dissolution: Add, 'In the event the association ceases to exist any remaining funds will be passed to the Head Teacher of Thomas Muir Primary School and used for the advancement of education for all pupils.' 	<ul style="list-style-type: none"> • All in agreement that wording of the constitution to be amended. • A. Nichol will amend the wording and reapply for charitable status.
Communication	<p>PTA email address to be used to share all minutes of meetings and formal communications.</p> <p>ptatmps@gmail.com</p> <p>Whatsapp to be used for general communication e.g. buying food for discos.</p>	<ul style="list-style-type: none"> • All agreed to this
Spring Fayre	Friday 17 th May from 4:30 - 7pm.	<ul style="list-style-type: none"> • All agreed with the bouncy castle suggestion.

	<ul style="list-style-type: none"> Bouncy castles need a public entertainment license if you charge for it. L. Lumsden suggested we don't have a bouncy castle for the event but have a large inflatable as part of the sponsored event on Tuesday 4th June L. Kerr mentioned that the plant pots weren't very popular. S. Lunan suggested a silent disco. L. Kerr suggested having t-shirts to spray paint instead of using stencils. Colour hampers (raffle) for each class to be used again. 	<ul style="list-style-type: none"> We plan to use up the pots we already have and then not buy more. L. Lumsden will contact Donald MacDonald about borrowing the silent disco equipment. L. Kerr will try to find out safe spray paint. J. Law to give info to children & parents/carers about hampers. L. Kerr to make flyer to advertise the fayre and send it to J. Law. J. Law to Groupcall it to the whole school.
P7 Leaver's Disco	J. Law proposed to change the time of the disco due to the Euros to 5:30 – 7:30pm.	<ul style="list-style-type: none"> All agreed – information to be sent out to P7 parents about change of time. M. Jones to action this.
Green Flag Award	The PTA agreed to buy a tree for each stage and a book for each stage as part of the Green Flag celebration.	<ul style="list-style-type: none"> H. Cochrane to email a list of books and trees to L. Lumsden.
Funding	There is money in the bank for funding things that the school needs.	<ul style="list-style-type: none"> School to feedback what they would like this to be spent on.
Parking Signs	<p>The JRSOs have created a video which has been shared on Twitter and will be shared at assembly on Friday (19/04/24).</p> <p>The JRSOs will run a competition in Term 4 to design a banner about keeping children safe/not parking at the gates.</p> <p>No parking signs to be bought and put up.</p>	<ul style="list-style-type: none"> Video link to be shared by Groupcall. PTA to order & buy the designed banner. S. Lunan to order, 'No parking' signs.
P7 Leavers	<p>L. Kerr showed the final design for the back of the leaver's hoodies. All names/spellings have been checked. Kraken Creative will now process the order.</p> <p>The piper is organised for the last day of term. This is free of charge.</p>	<ul style="list-style-type: none"> P7 parents to be informed that there will be a bucket for donations (for Piper) J. Law to arrange for P7 parents to pay £10 contribution

		towards the cost of hoodies
Allergens	Lorraine (Asda Community Champion) will provide goods of approx £40 for the Spring Fayre to have an allergen free table.	<ul style="list-style-type: none"> N. Pollock and R. Reid will go to Asda to select the goods.
Head Teacher Comments on spending in relation to Gathering Space	<p>H. Young joined the meeting to explain the process for spending and procurement.</p> <p><u>Questions were raised:</u> What is in phase 1 and phase 2? When is the path going to be added? Is the sail useful? Why can't we have an itemised bill?</p> <p>Janitor to make a provisional path. Regardless of the weather staff will take children out to The Gathering Space on a 2 week rolling programme.</p> <p>Parents/Carers aren't aware of when their children are using the space and children are coming home muddy. Parents would like to be aware so that they can dress children appropriately.</p>	<ul style="list-style-type: none"> Janitor to add slabs to make a temporary path. PTA to buy PVC tablecloths to take out to cover damp seats. School to email a timetable of the Gathering Space to parents/carers. Phase 2 to be fully discussed at a future meeting
PTA Facebook Page	PTA would like to have a Facebook page to give information about upcoming events, raise awareness, and ask for donations. No photos of children will be added.	<ul style="list-style-type: none"> All agreed to create a PTA Facebook page Z. Smythe to create this
Future Events	<ul style="list-style-type: none"> Spring Fayre – Friday 17 May from 4:30 - 7pm Sponsor Event – Tuesday 4 June (during Health Week) Shorts & Shades discos – Thursday 6 June P1-3 6.30-7.30pm P4-7 7.45-8.45pm Primary 7 Leavers Disco – Friday 14 June, 5.30-7.30pm 	
Next Meeting	tbc	